**AHS THEATRE DEPARTMENT**

Once Upon a Mattress

Spring 2024

**Contract: *Agreement of Expectations***

***Please discuss the following rules and policies with your parents or guardians. Your signed contract statement is due to Ms. Adler on or before Friday, December 15, 2023.***

1. **REHEARSAL SCHEDULE**
   1. I understand that our rehearsal schedule is as follows: Monday through Friday, 2:45pm – 5pm, some Tuesday and Thursday evenings, some weekends, and evenings the final week prior to performances. I will be given rehearsal schedules for rehearsals at least one week in advance.
   2. I understand that no conflicts are excused for the mandatory weekend rehearsals and the final show week evening rehearsals and performances. I am expected to be present from time of call through dismissal.
2. **CONFLICTS AND ABSENCES**
   1. My conflict sheet has been completed and will be discussed with Ms. Adler. I understand that anything that is not on my conflict sheet will not be excused. Conflict sheets are permanent and are not to be “added to” as we go along.
   2. I understand that absences hurt the rehearsal process and can endanger the quality of the show. If I am absent from school, I understand that I or my parent/guardian must call the school by noon and leave a message for Ms. Adler: (410) 313-7065 OR email at hadler@hcpss.org. I understand that NOT calling becomes an UNEXCUSED absence.
   3. I understand that ONE UNEXCUSED absence is unacceptable and means that I will be dropped from the show.
   4. I understand that I will have no conflicts for the tech process of this production: February 23rd to March 9th. If I am absent during any of these rehearsals, this might inhibit my participation in future productions. *\*EVERYTHING IS AN AUDITION\**
   5. I understand that students are expected to be in school and in classes on time. I understand that if I am not in school the entire day then I may not attend rehearsal. The handbook reads,” A STUDENT WHO IS INVOLVED IN EXTRACURRICULAR ACTIVITIES AND WHO IS LATE OR ABSENT-EXCEPT IN THE CASE OF A MEDICAL APPOINTMENT—WILL BE SUSPENDED FROM THE PRACTICE AND/OR EVENT SCHEDULED FOR THAT DAY.”
   6. I understand that if my school attendance prohibits me from attending rehearsals, I will be dropped from the show.
3. **CONDUCT AND GRADES**
   1. My behavior is expected to be above reproach at all times. Any infraction of school policies could result in my being dropped from the show. All school policies are in effect at all drama events including tech days, publicity runs, trips, and cast parties.
   2. I must remain academically eligible during the entire rehearsal/performance time period. If not, I must drop the show, as per school policy.
   3. Time not spent onstage at rehearsals is considered study time. I should bring homework.
   4. I understand that the rehearsal schedule is demanding physically. I will, therefore, refrain from donating blood between November 1 and closing night.
   5. The Stage Manager is second-in-command to the director. I must accept instructions and possibly criticism from these student leaders without hesitation or complaint as they are acting on direction from Ms. Adler.
   6. I will not cut/dye my hair without discussing with Ms. Adler during the production process, as I might not know whether I am wigged or not.
4. **REHEARSAL PROCEDURE AND ETIQUETTE**
   1. I understand that I am expected to be prepared for rehearsal by arriving **before call**, with my **script, music, and pencils.**
   2. Rehearsal takes concentration on the part of both the students and the adults. Any questions or signouts are addressed to the STAGE MANAGER not the adult.
   3. I agree to meet all memorization deadlines.
   4. I understand that I must remain in the rehearsal room at ALL times during rehearsal. Legally, I must be under the supervision of an adult. I MAY NOT leave rehearsal at any time without the express permission of the adult in charge of rehearsal.
5. **PUBLICITY COMMITMENT**
   1. I agree to sell a minimum of 5 patrons by the set deadline to cover a portion of my technical expenses.
   2. I understand that I will be assigned to publicity teams to canvas the Howard County area with posters and flyers.
   3. I promise to promote, publicize, and do all I can to ensure the success of this show!

**PROMISE OF INTENT**

***(Please rip off from packet and turn into Ms. Adler BY FRIDAY 12/15/2023)***

I hereby agree to:

1. Abide by all AHS Theatre Department procedures and policies outlined on the preceding pages during the rehearsal & performance of *Once Upon a Mattress*.
2. Meet the requirements and deadlines state.

This agreement shall be upheld for the entire rehearsal and performance period through March 10th, 2023.

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Note to parents: please read the contract pages carefully and review the responsibilities expected of your student.*

Parent/ Guardian Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_